

Recommendation for Indiana University Residential Programs and Services

Applicant Name:

Instructions to Recommender: The above named applicant is applying for a graduate assistantship position with Residential Programs and Services at Indiana University. These positions include frequent contact with undergraduate students with opportunities for both supervising and advising. A strong candidate for these positions will have the ability to work with a diverse group of students and staff and have experience in a student affairs/housing setting.

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1. How long have you known the applicant?
 2. In what capacity do you know the applicant?
 3. Please rate the applicant on each of these characteristics listed below in comparison with others who you have known at similar stages in their careers. Mark an "X" in the box to indicate your ranking.

Maturity

Oral Communication

Written Communication

Supervising Others

Sensitive to issues of diversity

Motivation to succeed

Independence

Problem solving

Resourcefulness

Commitment to meeting expectations

Follow through

Organization

Time management

Ability to delegate

Crisis management

4. Please attach a separate letter to support the ratings you provided. Please include the applicant's ability to work effectively as a member of a team, leadership skills, organizational skills, and overall potential for success.

Your Name:

Signature:

Position/Title:

Institution/Organization:

Thank you for taking time to complete this recommendation. Please e-mail this completed form to joinrps@indiana.edu with the subject line "[*APPLICANT NAME*] RPS GRADUATE RECOMMENDATION." Any questions about this recommendation can also be directed to joinrps@indiana.edu. This recommendation is due no later than **January 20, 2017**.